

**GOVERNMENT OF WEST BENGAL  
FINANCE DEPARTMENT  
AUDIT BRANCH  
NABANNA, MANDIRTALA, HOWRAH-711 102**

No.1965-F(P<sub>1</sub>).

Dated, Howrah, the 28<sup>th</sup> May, 2025

**M E M O R A N D U M**

It has been brought to the notice of the Government that pay anomaly arises between senior and junior employees who entered into Govt. service in Level 16 and above, whether belonging to a State Constituted Service or not, on account of the existing provisions of para 3(c) and para 3(d) of Memo No. 6042-F(P2) dated 07.11.2019.

2. After careful consideration of the matter, the undersigned is directed by order of the Governor to say that the Governor is pleased to replace para 3(c) and 3(d) of Memo No. 6042-F(P2) dated 07.11.2019 with the following:

**Para 3(c) of Memo No. 6042-F(P2) dated 07.11.2019 to be read as :**

Any employee, as mentioned above, when promoted to a post carrying same Level as that of the Level he is enjoying due to non-functional movement, will get pay fixation benefit of one increment in the same Level from the date of such promotion and he will get next increment on next 1<sup>st</sup> July whether he completes six months service or not.

**Para 3(d) of Memo No. 6042-F(P2) dated 07.11.2019 to be read as :**

When an employee mentioned in sub paras (a) and (b) above, is promoted to a post carrying lower Level than the Level ( as per annexure to this Memo ) he is holding due to non -functional movement, he shall be allowed to retain the higher Level in the promotional post as personal to him and his pay on promotion shall be fixed by allowing one increment from the date of such promotion and he will get next increment on next 1<sup>st</sup> July whether he completes six months service or not.

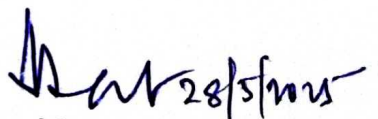
3. All other provisions of Memo No. 6042-F(P2) dated 07.11.2019 shall remain unchanged.



**Additional Chief Secretary to the  
Government of West Bengal.**

Copy forwarded for information and necessary action to :

01. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700 001.
02. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata-700 001.
03. The Principal Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Buildings, 5<sup>th</sup> Floor, Block DF, Sector-I, Salt Lake, Kolkata – 700 064.
04. The Principal Secretary to the Hon'ble Chief Minister, Government of West Bengal.
05. The Chief Secretary to the Government of West Bengal
06. The P.S to Hon'ble Minister-of-State (IC), Finance Department, Government of West Bengal.
07. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi- 110 001.
08. The Additional Chief Secretary/Principal Secretary/Secretary  
\_\_\_\_\_(All Departments).
09. The Commissioner \_\_\_\_\_ Division (All).
10. The Special Secretary/Additional Secretary/Joint Secretary/Deputy Secretary, Finance Department.
11. The \_\_\_\_\_ Department / Directorate.
12. The Director of Treasuries & Accounts, West Bengal, The New India Assurance Buildings, 4, Lyons Range, Kolkata – 700 001.
13. The District Magistrate/District Judge/Superintendent of Police \_\_\_\_\_ (All)
14. The Sub-Divisional Officer \_\_\_\_\_ (All).
15. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, Old Khadya Bhawan, 11A, Mirza Ghalib Street, Kolkata – 700 087.
16. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Old Khadya Bhawan, 11A, Mirza Ghalib Street, Kolkata – 700 087.
17. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Subhanna, SGO Complex, 5<sup>th</sup> and 6<sup>th</sup> Floor, Plot No. 9, DF Block, Sector 1, Bidhannagar, Kol-700 064.
18. The Registrar & D.D.O., Finance (Accounts) Department, West Bengal Secretariat, Nabanna, Howrah 711 102.
19. Treasury Officer, \_\_\_\_\_
20. Sri Sumit Mitra, Network Administrator, Finance Department, for uploading this Notification in the Finance Department Website.
21. Office copy.

  
Additional Secretary to the  
Government of West Bengal.